

**APPLICATION FILING:
BOARD OF BUILDING APPEALS**

REQUIREMENTS:

Fee: \$50.00 (Make check payable to the City of Westlake.)

10 sets which include:

- 1) Completed application form.
- 2) Letter explaining request and any plans or documents in support of request.

Address letter to:

Westlake Board of Building Appeals
Attn: Nicolette A. Sackman, CMC
Clerk of Commissions
27700 Hilliard Boulevard
Westlake, OH 44145

Owner or Agent must be present at the meeting. Be prepared to present your case and review drawings. You will need to bring copies of any drawings submitted with your application.

APPLICATION

**WESTLAKE BOARD OF BUILDING APPEALS
27700 Hilliard Boulevard
Westlake, OH 44145
440-871-3300**

Name of Applicant: _____

Address of Applicant: _____

Telephone #: _____ **Fax#:** _____

Request: _____

Name of Representative: _____

Address of Representative: _____

Telephone #: _____ **Fax #:** _____

Signature of Property Owner

Signature of Representative

(For Office Use Only)

Date received by Building Department: _____

Amount of Board Fee: _____ **Date paid:** _____

To appear before Board on: _____

Docket #: _____

APPLICANT/AGENT MUST BE PRESENT AT BOARD OF BUILDING APPEALS MEETING