

PERMIT # _____

FENCE PERMIT APPLICATION

CODIFIED ORDINANCE
1211.04 (b)



CITY OF WESTLAKE
BUILDING DEPARTMENT
27700 HILLIARD BLVD.
WESTLAKE, OHIO 44145
PHONE (440) 617-4105
FAX (440) 617-4144

OFFICE USE ONLY

APPROVED BY: _____

DATE APPROVED: _____

PERMIT ISSUED BY: _____

DATE ISSUED: _____

FENCE PERMIT COST:
1000502.43330 \$ 25.00

TOTAL PERMIT COST: \$ 25.00

PAYMENT METHOD:

CASH CHECK

Print ALL information in ink. Applicant to complete all parts. Incomplete applications will delay permit processing. The Westlake Building Department does not enforce deed restrictions, covenants, or subdivision regulations.

PROPERTY/OWNER INFORMATION

NAME: _____

ADDRESS: _____

PHONE: _____

PERMANENT PARCEL #: _____

(IF PARCEL NUMBER IS UNKNOWN, PLEASE CALL (216) 443-7091)

APPLICATION DATE: _____

ESTIMATED COST: _____

CONTRACTOR/INSTALLER INFORMATION

Not required if owner is performing ALL work

COMPANY NAME: _____

REGISTRATION NUMBER: _____

CONTACT PERSON: _____

CONTACT PHONE: _____

NOTICE TO CONTRACTORS:
FAILURE TO CALL FOR INSPECTIONS MAY RESULT
IN LOSS OF REGISTRATION.

INSTRUCTIONS

1. Draw property lines including lot size.
2. Draw proposed area of new fence include height of fence.
3. Show location of easement, if any, and attach plot plan if available.
4. Engineering approval is required for all easement installations.
5. Call 24 hours in advance for posthole and final inspections.
6. Caution should be used when installing fence on the lot line. Property survey is recommended.

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CHECK BOX IF CORNER LOT
(Other requirements apply)

GENERAL INFORMATION FOR INSTALLING A RESIDENTIAL FENCE

- * Minimum 36 inch depth required for postholes.
- * Call 24 hours in advance for posthole inspections (440) 617-4105.
- * Good side of fence is to face neighbors.
- * Side and rear yard fences may have a maximum height of 6 foot measured from grade.
- * Front yard fences may have a maximum height of 2.5 foot in height and NOT constructed within 35 feet from the public right of way.
- * Other requirements apply for corner lots.
- * Engineering approval is required for fences located on any easements.

The above is a true description of the lot. The acceptance of the permit herein applied for shall constitute an agreement on my part to abide by all conditions herein contained and also to comply with all ordinances set forth by the City of Westlake, and the laws of the State of Ohio relating to the work to be done thereunder and said agreement is a condition of said permit.

IMPORTANT NOTICE TO HOMEOWNERS: IF YOU OBTAIN THIS PERMIT ON THE BEHALF OF A CONTRACTOR YOU ARE LIABLE FOR ALL WORK INCLUDING ANY VIOLATIONS OR UNCOMPLETED WORK. CONTRACTORS MUST BE CURRENTLY REGISTERED.

Signature of:
OWNER/CONTRACTOR _____ PRINT NAME _____