

PERMIT # _____

TEMPORARY TENT PERMIT APPLICATION



**CITY OF WESTLAKE
BUILDING DEPARTMENT
27700 HILLIARD BLVD.
WESTLAKE, OHIO 44145
PHONE (440) 617-4105
FAX (440) 617-4144**

DATE APPROVED: _____

PERMIT ISSUED BY: _____

DATE ISSUED: _____

TENT PERMIT COST:

ONE TENT: \$25.00

EACH ADDITIONAL: \$10.00 EACH

TOTAL COST: _____

PAYMENT METHOD: CASH CHECK

EVENT INFORMATION

NAME OF EVENT: _____

ADDRESS OF TENT LOCATION: _____

DATE OF INSTALLATION: _____

DATE OF REMOVAL: _____

SIZE OF TENT(S): _____

TENT INSTALLER INFORMATION

COMPANY NAME: _____

CONTACT PERSON: _____

CONTACT PHONE: _____

INSTRUCTIONS

1. Provide a site plan of where tents are going to be located
2. Provide a Certificate of Flame Resistance on Tents being installed
3. Contact Westlake Fire Prevention at 440-835-6422 if cooking is being done under the tent

Signature of:

APPLICANT: _____

PRINT NAME _____

TELEPHONE NUMBER: _____