

PERMIT # _____

UTILITY BUILDING PERMIT APPLICATION

SECTION 1211.04 (k)
Revised April 2009



CITY OF WESTLAKE
BUILDING DEPARTMENT
27700 HILLIARD BLVD.
WESTLAKE, OHIO 44145
PHONE (440) 617-4105
FAX (440) 617-4144

OFFICE USE ONLY

APPROVED BY: _____

DATE APPROVED: _____

DATE ISSUED: _____

PERMIT COST:
1000502.43330 \$ 25.00

Print ALL information in ink. Applicant to complete all parts. Incomplete applications will delay permit processing.

HOMEOWNER INFORMATION REQUIRED INFORMATION

NAME: _____

ADDRESS: _____

PHONE: _____

PERMANENT PARCEL #: _____
(IF PARCEL NUMBER IS UNKNOWN, PLEASE CALL (216) 443-7091)

APPLICATION DATE: _____

ESTIMATED COST: _____

CONTRACTOR/INSTALLER INFORMATION Not required if owner is performing ALL work

COMPANY NAME: _____

REGISTRATION NUMBER: _____

CONTACT PERSON: _____

CONTACT PHONE: _____

NOTICE TO CONTRACTORS:
FAILURE TO CALL FOR INSPECTIONS MAY RESULT IN LOSS
OF REGISTRATION.

INSTRUCTIONS

1. Draw all property lines including lot dimension.
2. Draw proposed area of new utility building including size & height.
3. Show location of easement, if any, and attach plot plan if available.
4. Show distances from house, side, & rear property lines.
5. Call 24 hours in advance for required inspections such as footer or electrical *PRIOR* to covering any walls. Final inspections are also required.
6. Call (440) 617-4105 for inspections or questions.

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FRONT

HOUSE

CHECK BOX IF CORNER LOT
(Other requirements apply)

GENERAL INFORMATION FOR UTILITY BUILDINGS

(CHECK ONE)	Lot Size	Max Areas of Building	Max Height	Lot Setback
<input type="radio"/>	Less than 20,000 sq ft	120 sq ft	11 feet	10 feet
<input type="radio"/>	20,000 to 40,000 sq ft	150	12	10
<input type="radio"/>	40,000 to 60,000 sq ft	200	14	10
<input type="radio"/>	60,000 to 80,000 sq ft	300	15	15
<input type="radio"/>	80,000 plus sq ft	400	15	20

- * Utility buildings shall be permitted in rear yards only. A minimum distance of 10 feet from side and rear lot line is required.
- * Only one utility building is permitted on a single lot.
- * Utility buildings are not permitted within any easements.
- * Utility sheds shall not have doorways facing the nearest adjacent side & rear lot lines
- * Landscape screening shall be installed between adjacent side and rear lots. Call for final inspection when completed
- * Size, height, and setback to side and rear lot lines are based on size of lot.

The above is a true description of the lot. The acceptance of the permit herein applied for shall constitute an agreement on my part to abide by all conditions herein contained and also to comply with all ordinances set forth by the City of Westlake, and the laws of the State of Ohio relating to the work to be done thereunder and said agreement is a condition of said permit.

IMPORTANT NOTICE TO HOMEOWNERS: IF YOU OBTAIN THIS PERMIT ON THE BEHALF OF A CONTRACTOR YOU ARE LIABLE FOR ALL WORK INCLUDING ANY VIOLATIONS OR UNCOMPLETED WORK. CONTRACTORS ARE STILL RESPONSIBLE TO BE OR BECOME REGISTERED.

Signature of: **OWNER/CONTRACTOR** _____ **PRINT NAME** _____