

CITY OF WESTLAKE AND B.F.I. / ALLIED WASTE - RUBBISH AND RECYCLING RULES AND REGULATIONS*

The rubbish and recycling collection service of the City of Westlake and B.F.I. / Allied Waste requires the use of large amounts of equipment and trained personnel. Your help and cooperation are needed to make sure we all reach a common goal of keeping our City in a clean and sanitary condition.

The Westlake Service Department and/or B.F.I. / Allied Waste personnel will remove various types of rubbish and recycling materials only under the following conditions:



Time of Collection: To insure your rubbish and recycling materials removal, please place the rubbish on the opposite side of your driveway from the recyclables, on the tree lawn by **7:00A.M.** on the day of your regular collection. Do not place rubbish and recycling materials out sooner than 6:00 pm the previous evening to your regular day. – **City Code 951.01 prohibits this.**

Day of Collection: Rubbish and recycling materials will be picked up on the same day each week **EXCEPT** when a holiday falls on or before your regular pick up day. Then your rubbish and recycling materials will be collected **ONE (1) DAY** later.

HOLIDAYS THAT AFFECT COLLECTIONS ARE THE FOLLOWING:

NEW YEAR'S DAY, MEMORIAL DAY, JULY 4TH, LABOR DAY, THANKSGIVING DAY AND CHRISTMAS DAY

REGULAR PICK UP DAY: MONDAY, TUESDAY, WEDNESDAY, THURSDAY, FRIDAY
(Circle your collection day)

HOLIDAY PICK UP DAY: TUESDAY, WEDNESDAY, THURSDAY, FRIDAY, SATURDAY
(Circle your holiday collection day)



RUBBISH RULES AND REGULATIONS

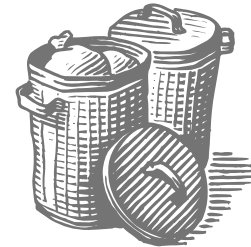
NOTE: B.F.I. / ALLIED WASTE COLLECTS ALL RUBBISH, RECYCLING, GRASS AND YARD WASTE

PERMITTED REFUSE:

- Rubbish - must be drained, wrapped, and placed in a waterproof container or a tied plastic bag
- Magazines - tied in bundles not more than 2 feet by 2 feet
- Window glass, mirrors, etc. - labeled and placed in a separate container from other trash, maximum size 2 feet by 3 feet
- Other trash - placed in a waterproof container or a tied plastic bag
- All loose trash must be placed in a tied plastic bag

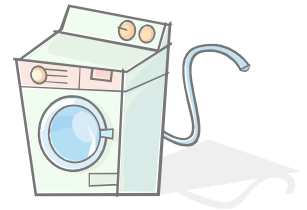
REQUIRED CONTAINERS:

- Plastic bags must be securely tied
- Plastic or metal containers only
- Container size - minimum 20 gallon to maximum 32 gallon
- All containers must have lids and lift handles
- Maximum weight - 60 pounds – **City Code 951.02**
- City or B.F.I. / Allied Waste are not responsible for damage to containers
- Paper bags and cardboard boxes are not acceptable as containers and will not be emptied
- Refuse containers must be removed from tree lawn no later than **24 hours** following the collection time – **City Code 951.02**



HEAVY AND BULKY REFUSE ITEMS: COLLECTED WEEKLY

- Household appliances, furniture, scrap metal, etc.
- Carpeting - rolled and tied into 4 foot sections, separated from padding
- Pipes, poles, gutters, and downspouts etc. - cut into 4 foot sections
- Tables, basketball poles, swing sets, etc. – dismantled and cut into 4 foot sections, see below
- Refrigerators and freezers – emptied and **DOORS REMOVED** – **City Code 521.01**
- Tires and appliances containing Freon will be collected by a separate truck
- Other wooden materials such as wooden boxes, crates, lumber, plywood, etc. must be collapsed, cut, tied, and bundled with wire, twine, or rope. Bundles must not be more than 1 foot by 4 foot with all nails bent down, flattened, or removed. Place all bundles parallel to the curb next to regular rubbish. Bundles must not weight more than 60 pounds.



NOTE: CONTRACTORS ARE RESPONSIBLE FOR REMOVAL OF BUILDING MATERIALS AND DEBRIS
- **City Code 951.02**

HELPFUL HINTS

- Place name and/or address on cans, lids, and bins
- Collection on any street will be anytime after 7:00 a.m.
- Streets do not have a specific time of collection
- Streets are collected one side at a time
- Collection times vary due to volume, construction, time of year, weather, etc.

RECYCLING RULES AND REGULATIONS
RECYCLING MATERIALS ARE COLLECTED BY BFI / ALLIED WASTE
RECYCLING BLUE BAG PROGRAM / COMMINGLED MATERIALS



HOW TO PARTICIPATE: Collect aluminum, steel, and bi-metal cans, glass bottles and jars, plastics #1 and #2 and place them together inside blue plastic bags on the opposite side of your driveway from the rubbish. To save space crush cans and plastic bottles.

NEWSPAPER AND MAGAZINES ONLY

HOW TO: Newspaper, including glossy inserts, and magazines only. Stack newspaper and magazine bundles and tie both ways with twine or stack inside paper or blue plastic grocery bags. This is the best way and it saves space for other recyclable materials.

HEAVY DUTY CORRUGATED CARDBOARD CARTONS ONLY

HOW TO: Heavy duty brown corrugated cardboard cartons only. Cartons must be flattened and bundled, no more than 2 ft. x 2 ft. in size. Please do not mix pizza boxes, food type, or waxed cartons, discard these with regular trash.

MOTOR OIL

Westlake Service Center 741 Bassett Rd. (This location accepts drain oil Monday thru Friday 7:30A.M. to 3:00 P.M.) Do not place on tree lawn.

TREE BRANCHES, LIMBS, AND SHRUBS - SIZE LIMITATIONS

BRANCHES AND SHRUBS ARE COLLECTED BY THE WESTLAKE SERVICE DEPARTMENT

Limbs and branches must be cut no longer than 4 feet in length with a maximum spread of 2 feet, be bundled and tied securely with a non-metallic binder. All thorn or pricker branches **must** be bundled with a maximum size of one (1) foot in diameter. Any branches or limbs containing metal will not be collected. All root balls must be removed from the shrub and all dirt removed from the root ball. Branches, limbs, and shrubs exceeding these dimensions will not be collected. Place all bundles parallel to the curb. Cans may be used if marked "brush". Containers or bundles must not weigh more than 60 pounds. Do not use boxes or plastic bags. Do not mix with rubbish or yard waste. Separate from regular refuse.

NOTE: CONTRACTORS ARE RESPONSIBLE FOR REMOVAL OF ALL BRANCHES, LIMBS, SHRUBS, ETC.

- City Code 951.02

GRASS CLIPPINGS AND OTHER YARD WASTE

All grass clippings and other yard waste must be placed in paper or plastic bags or regular plastic containers. These items will be collected with your regular rubbish by B.F.I. / Allied Waste.

NOTE: CONTRACTORS ARE RESPONSIBLE FOR REMOVAL OF ALL YARD WASTE



LEAF COLLECTION

OCTOBER THRU DECEMBER (WEATHER PERMITTING)

LEAF PILES ARE COLLECTED BY THE WESTLAKE SERVICE DEPARTMENT

WHERE: Leaves placed on the tree lawn will be collected. **DO NOT PLACE LEAVES IN THE STREET.**

WHEN: Beginning approximately October 15th

NUMBER OF COLLECTIONS: Usually 5 per season (weather permitting). Generally not more than 3 weeks between collections.

NOTE: LEAVES ONLY. NO BRANCHES OR GRASS CUTTINGS MIXED WITH LEAVES.

***IF YOU RESIDE IN A MULTI-FAMILY COMPLEX THESE RULES AND REGULATIONS MAY NOT APPLY TO YOU**

PLEASE SAVE THIS FLYER FOR FUTURE USE!

CONTACT INFORMATION - FOR MORE INFORMATION

Please contact the Westlake Service Department at (440) 835-6432 between the hours of 7:30 am - 4:00 pm. You may also call Westlake City Hall at (440) 871-3300 between the hours of 8:00 am - 5:00 pm weekdays.

B.F.I. / Allied Waste Customer Service Department at (440) 458-5191 or (800) 433-1309 between the hours of 8:00 am - 5:00 pm.

You may also access the City of Westlake website for more detailed information at www.cityofwestlake.org

EFFECTIVE: AUGUST 1, 2007

REVISED 9/2007