

Permit Number: \_\_\_\_\_ Amount \$ \_\_\_\_\_

**PERMIT**  
**FOR USE OF THE COMMUNITY BUILDING**  
**AT CLAGUE MEMORIAL PARK**

DATE \_\_\_\_\_  
*Today's Date*

Permission is hereby granted to \_\_\_\_\_ Phone# \_\_\_\_\_  
*Name of person reserving the Cabin*

of \_\_\_\_\_, Ohio to use  
*Complete address. Please note, this is the address to which the bond refund will be mailed.*

and occupy Westlake's Community Cabin at Clague Park from \_\_\_\_\_  AM  PM

to \_\_\_\_\_  AM  PM on the \_\_\_\_\_ Day of \_\_\_\_\_, 2009

for the following purpose \_\_\_\_\_  
*Anniversary, Birthday, Graduation, Meeting, Reunion etc.*

There will be about \_\_\_\_\_ people. (*capacity is 80*)  
*Tables and chairs will be set up according to this number*

The following charges apply:

\$150 Property Damage Bond  
*(Bond will be refunded after the 10th of the following month provided everything is left in order)*

\$ \_\_\_\_\_ Charge for Cabin Rental

\$ \_\_\_\_\_ Total charges for Reservation

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*Director of Recreation, City of Westlake*

**\*\*Please note\*\***

***You are responsible for opening and closing the cabin at the designated time.  
Please pick up and return the key to the Westlake Police Department.  
Take this contract with you.***

# CLAGUE CABIN RENTAL INFORMATION

## **Regulations regarding the rental of Clague Cabin.**

You will be responsible for the opening and closing of the cabin. The key pick up and return is at the Police Department. (corner of Hilliard Blvd. And Dover Center Rd.).

The hours you have requested to use the Cabin will be rigidly enforced. You will be responsible from your recorded opening time to your recorded closing time.

Payment is to be made in full at the time the reservation is made. If paying by check, please make the check payable to the **City of Westlake**.

In the event of cancellation by you, no refunds will be permitted unless the cabin can be rented for the time you had it reserved. If we are able to rent it, you will be refunded 90% of the rental fee and all of the property bond.

By City Ordinance, **NO INTOXICATING BEVERAGES ARE PERMITTED IN CLAGUE PARK.**

This ordinance includes Clague cabin and is rigidly enforced.

## **Schedule of Rental Fees**

### Monday through Thursday

9:30 AM – 4:00 PM	Resident	\$65 + bond (\$150)
	Non-resident	\$100 + bond (\$150)
5:00 PM – 11:00 PM	Resident	\$85 + bond (\$150)
	Non-resident	\$125 + bond (\$150)

### Friday through Sunday

9:30 AM – 4:00 PM	Resident	\$120+ bond (\$150)
	Non-resident	\$145 + bond (\$150)
5:00 PM – 11:00 PM	Resident	\$150 + bond (\$150)
	Non-resident	\$175 + bond (\$150)

**The Property Damage Bond is \$150.00.** If the cabin is left in satisfactory condition, the bond will be refunded to you. (bond will be refunded **after the 10<sup>th</sup> of the following month**).

**You will be responsible for damages or loses in excess of the bond.**

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Applicants signature

Date