



AGENDA

WESTLAKE RECORDS COMMISSION
Regular Meeting – **Wednesday, February 5, 2020**
8:35 a.m. Mayor's Conference Room, after the Mayor's Staff Meeting
Westlake City Hall, 27700 Hilliard Blvd.

- I Roll Call
- II Approval of Minutes
September 4, 2019
- III Old Business
Records training – status report of online training
- IV New Business
Add records series to the city's RC2
- V Miscellaneous
- VI Adjournment