



**OFFICE OF THE CITY COUNCIL**

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**SAFETY, UTILITIES COMMITTEE MEETING MINUTES  
DECEMBER 12, 2018**

**Present:** Chairman Dennis Sullivan and committee members Nick Nunnari and Mark Getsay.

**Also present:** Council President Mike Killeen; Councilmembers Ken Brady, Mike O'Donnell, Lynda Appel; Mayor Dennis Clough; Law Director Mike Maloney; Police Chief Kevin Bielozer.

The meeting was called to order at 7:00 p.m.

**I. Discuss Resolution No. 2018-116, participation in the Cuyahoga County Sheriff's Office fixed license plate reader program.**

Mr. Mike Herb from the County Sheriff's department presented. To date, 90 cameras have been installed over an eight-month period that has produced 75 million records. This data is stored at the Chagrin Valley Dispatch Center which is LEADS certified. The retention period is a rolling one-year period unless legal action requires longer retention. The cameras take two images of the rear license plate. This data is transferred to the Chagrin Valley Dispatch Center via an ATT-VPN connection. At this time, the only identifiable expense to the city of Westlake in the future may be for an aircard. This second round of site selection produced a list of 37 locations. The Homeland Security grant is funding the hardware acquisition, aircards, installation and three-year maintenance for 15 sites at this time. The County hopes to put future expenses in their operational budget. The County will execute a request for proposal for the license plate readers and hopes to install during late summer/early fall 2019. The purpose of the Homeland Security grant is to be an investigative tool to counter terrorism. The cameras will be mounted on the light bar at the intersection of Detroit and Crocker roads. There will be five cameras, one for each lane, facing both north and south. There won't be any signage warning of the cameras as no traffic tickets are issued from this data. Installation takes two days. The first round located cameras in Lakewood, Fairview Park and North Olmsted.

Mr. Nunnari moved, seconded by Mr. Getsay, to recommend that Council approve Resolution No. 2018-116. The motion passed 3-0.

**II. Discuss Ordinance No. 2018-128, supplementing §303.08 with new subsection 303.08(I) as to administrative towing fees.**

Police Chief Bielozer presented. The Westlake police department processes approximately 400 impounds per year. The proposed \$25 fee that will go into the general fund is meant to offset administrative costs. The fees collected could be used to fund

acquisitions, hardware and/or software to support LEAN initiatives. One possible use of the funds could be to fund social media/digital forensic tools.

Mr. Nunnari moved, seconded by Mr. Getsay, to recommend that Council approve Ordinance No. 2018-128. The motion passed 3-0.

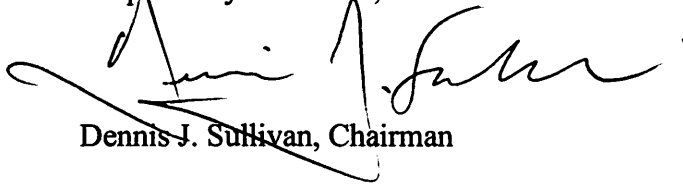
**III. Discuss Ordinance No. 2018-129, amending §351.17(a) as to waiving parking fines.**

Police Chief Bielozer presented. The Westlake police department issues approximately 500 parking citations per year. Qualifying citations would go online within 72 hours to pay the \$20 fee. Some of the goals are to reduce personnel time spent processing citations. Online payments and cash payments made at city hall would eliminate cash handling at the Westlake police department.

Mr. Getsay moved, seconded by Mr. Nunnari, to recommend that Council approve Ordinance No. 2018-129. The motion passed 3-0.

The meeting was adjourned at 8:40 p.m.

Respectfully submitted,



Dennis J. Sullivan, Chairman