



OFFICE OF THE MAYOR

27700 Hilliard Blvd. Phone 440.871.3300
Westlake, OH 44145 Fax 440.617.4209

Dear Property Owner:

We are pleased to again offer you a different way to pay for your sewer charges. Currently sewer charges are billed quarterly in arrears. Many residents have inquired about being able to pay in advance. The City of Westlake is now offering a discount for those residents who pay a full year in advance. The new billing cycle will be from July 1 to June 30, payable by July 31. Those residents who pay for the upcoming year by July 31 will receive a \$5.00 discount on their annual sewer charges.

If you wish to participate in this new program and convert your quarterly billing to an annual billing, **please fill out the form below and return it to City Hall by June 14, 2023.** We will set up your account to be billed annually. You will receive your June 30th bill showing the normal arrear charges for April 1 – June 30, 2023, and also the new annual charges for the upcoming year. The new charge will reflect the discount. After the June 30th billing, you will not receive another bill until June 30 of next year.

This method of sewer billing is optional. If you choose not to participate in the annual billings, your sewer account will continue to be billed quarterly at the end of each quarter. If you have any questions, please feel free to call City Hall at 440-871-3300.

Sincerely,

Prashant Shah
Director of Finance

Account #: _____
Name: _____
Address: _____

I wish to participate in the City of Westlake Annual Sewer Billing Program. I understand that I will only receive a sewer bill once per year on June 30.

Signature: _____
Date: _____

Please return form by June 14, 2023 via:

1. Mail: City of Westlake, Attn: Finance/Sewer Billing, 27700 Hilliard Blvd. Westlake, Ohio 44145
2. Email: billing@cityofwestlake.org
3. Fax: 440-617-4284