

PERMIT # _____

**LAWNSPRINKLER
PERMIT
APPLICATION**



**CITY OF WESTLAKE
BUILDING DEPARTMENT
27700 HILLIARD BLVD.
WESTLAKE, OHIO 44145
PHONE (440) 617-4105
FAX (440) 617-4144**

DATE ISSUED: _____

BASE FEE: _____
Residential \$25 / Commercial \$100

SPRINKLER HEADS
X \$1.00 EACH: _____

B.B.S: _____
Residential 1% / Commercial 3%

SUB-TOTAL: _____

EASEMENT PERMIT: \$ 5.00

TOTAL: _____

*Print ALL information in ink. Applicant to complete all parts. Incomplete applications will delay permit processing.
The Westlake Building Department does not enforce deed restrictions, covenants, or subdivision regulations.*

PROPERTY/OWNER INFORMATION

NAME: _____

ADDRESS: _____

PHONE: _____

PERMANT PARCEL #: _____

(IF PARCEL NUMBER IS UNKNOWN, PLEASE CALL (216) 443-7091)

APPLICATION DATE: _____

CONTRACTOR/INSTALLER INFORMATION

Not required if owner is performing ALL work

COMPANY NAME: _____

REGISTRATION NUMBER: _____

CONTACT PERSON: _____

CONTACT PHONE: _____

**NOTICE TO CONTRACTORS:
FAILURE TO CALL FOR INSPECTIONS MAY RESULT
IN LOSS OF REGISTRATION AND/OR FINES**

PERMIT REQUIREMENTS

A Lawn Sprinkler Easement Permit is required by the City of Westlake Department of Engineering.

The owner's signature is required and the contractor is to sign as the Witness.
(See page 2)

Inspection of the Back Flow Preventer is required and needs to be scheduled with the Building Department.



BUILDING DEPARTMENT

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Phone 440.617.4105
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In an effort to simplify the Lawn Sprinkler permitting process we have made a few revisions.

A topo indicating the location of the sprinkler heads is no longer required.

When the completed application and fees are received, the Building Department will issue the Permit and forward the signed Easement Permit to the Engineering Department. As the contractor, you will sign as the Witness of the owner's signature.

Incomplete applications will be returned and will delay processing the permit.

The \$5.00 Easement Permit fee will be included in the Building Permit fee total.

Inspection of the Back Flow Preventer is required and needs to be scheduled with the Building Department before work will be considered complete (440) 617-4105.

The property owner will be mailed a copy of the approved Easement Permit for their records.

The revised Lawn Sprinkler / Easement Permit application is attached and is also available on our website. www.cityofwestlake.org

Thank you in advance for following this revised process.

Donald P. Grayem, C.B.O.
Director of Inspections

Robert P. Kelly, P.E
Director of Engineering

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27700 HILLIARD BLVD.
WESTLAKE, OHIO 44145



PERMIT TO INSTALL IRRIGATION IN THE RIGHT-OF-WAY OR EASEMENT
ISSUED PURSUANT TO CHAPTER 907 OF THE CODIFIED ORDINANCES

This Permit is hereby issued to _____ authorizing
(Company Name)
the installation of irrigation in the right-of-way on the property located at:

(Address)

(Street)

Special conditions for this Permit are as follows:

THE IRRIGATION MUST BE INSTALLED SO AS NOT TO INTERFERE WITH ANY OTHER PUBLIC OR PRIVATE UTILITIES.

IF IT BECOMES NECESSARY TO PERFORM MAINTENANCE OR CONSTRUCTION IN THE RIGHT-OF-WAY AREA, SURFACE OR UNDERGROUND, DEEMING DISTRIBUTION OF OR REMOVAL OF THE IRRIGATION, NEITHER THE CITY OF WESTLAKE NOR ITS ASSIGNEE WILL BE RESPONSIBLE FOR THE REPLACEMENT OF AND/OR ANY DAMAGES TO THE IRRIGATION WHICH MAY OCCUR DURING NORMAL WORK PROCEDURES.

IT IS THE EXPRESS RESPONSIBILITY OF THE PROPERTY OWNER TO NOTIFY THE FUTURE PROPERTY OWNER OF THIS EXISTING CONDITION. THIS RESPONSIBILITY WILL CARRY ON THROUGH TO EACH NEW PROPERTY OWNER. THIS PERMIT ADDRESSES THE AREA WITHIN THE RIGHT-OF-WAY ONLY AND WILL BE RECORDED AND KEPT WITH THE PROPERTY'S HISTORY FILE IN THE CITY OF WESTLAKE ENGINEERING DEPARTMENT.

Signature of Owner

Signature of Witness / Contractor

Date

In accordance with Chapter 907 of the Codified Ordinances of the City of Westlake, this permit is hereby issued upon receipt of a five dollar (\$5.00) fee and signatures of Owner, Contractor, and Director of Engineering. Fee is included and listed on the Lawn Sprinkler Permit. 100.48810

Robert P. Kelly, P.E.
Director of Engineering

Date

**PROPERTY OWNER WILL BE SENT A COPY OF THE EASEMENT PERMIT
AFTER SIGNATURE OF OWNER AND FEE IS RECEIVED.**