



**BUILDING DEPARTMENT**

27700 Hilliard Blvd.  
Westlake, OH 44145

Phone 440.617.4105  
Fax 440.617.4144

**CITY OF WESTLAKE  
SINGLE FAMILY DWELLING  
RENTAL LICENSE PROGRAM  
2017-2018 TERM**

On July 3<sup>rd</sup> 2008, Westlake City Council passed into law Ordinance # 2008-94, which enacts new Chapter 1356 "Rental License" for all one, two, and three family structures in the city.

Chapter 1356 of the Codified Ordinances of the City of Westlake states that a Rental License is valid for a period of twenty four (24) months. Therefore, a registration of your rental property and Rental License is required this year and every other year.

The fee for this license and on site inspection is fifty (\$50) dollars for one rental unit, eighty (\$80) dollars for two rental units, and one hundred (\$100) dollars for three units. Fee information is applicable to a single application only; separate applications may not be combined.

Please complete, sign, and return the application and fee to the City of Westlake Building Department at the address listed below. Checks should be made payable to the City of Westlake.

After your application is processed we will contact you to schedule an inspection.

Thank you for your cooperation. If you have any questions, please do not hesitate to call the City of Westlake Housing Department at 440-617-4105.

City of Westlake  
Housing Division / Building Department  
27700 Hilliard Blvd.  
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